

Supplementary data privacy information

For applicants

What we use your data for

Under the General Data Protection Regulation ((EU) 2016/679) (GDPR) as amended on 25 May 2018, we need to process your personal information to decide whether to enter into a contract of employment with you.

When managing applicants, personal data will be processed to decide whether to enter into a contract of employment with you, in accordance with Art. 6(1)(1)(b) GDPR.

Less commonly, we may use information relating to criminal convictions where it is necessary in relation to legal claims, where it is necessary to protect your interests (or someone else's interests) and you are not capable of giving your consent, or where you have already made the information public.

Under Art. 6(1)(1)(f) GDPR, we will only collect information about criminal convictions if it is appropriate given the nature of the role and where we are legally able to do so.

Where appropriate, we will collect information about criminal convictions as part of the recruitment process or we may be notified of such information directly by you in the course of you working for us. If the data is needed for prosecution after the application process has been concluded, data may be processed to protect Company's legitimate interests.

Forwarding of data

We will only share your personal information with third parties for the purposes of processing your application. All our third-party service providers and other entities in the group are required to take appropriate security measures to protect your personal information in line with our policies. We do not allow our third-party service providers to use your personal data for their own purposes. We only permit them to process your personal data for specified purposes and in accordance with our instructions. (Art. 6(1)(1)(f) GDPR).

How long we store your data

We will retain your personal information for a period of 6 months after we have communicated to you our decision about whether to appoint you to role and / or work. We retain your personal information for that period so that we can show, in the event of a legal claim, that we have not discriminated against candidates on prohibited grounds and that we have conducted the recruitment exercise in a fair and transparent way. After this period, we will securely destroy your personal information in accordance with our Data Retention Policy.

If we wish to retain your personal information on file, on the basis that a further opportunity may arise in future and we may wish to consider you for that, we will write to you separately, seeking your explicit consent to retain your personal information for a fixed period on that basis.

Right to withdraw consent

You have the right to withdraw your consent for processing for that purpose at any time. Once we have received notification that you have withdrawn your consent, we will no longer process your application and, subject to our retention policy, we will dispose of your personal data securely.

To withdraw your consent, please contact hr@uk.trumpf.com .